

EMERGENCY TELEPHONE SYSTEM BOARD MEETING March 19, 2009

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order March 19, 2009, at 9:05 AM McHenry County Government Center EMA/911 area meeting room, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Art Weber, Chairman, Sgt. Dick Johns Vice Chairman, Chief Ken Rydberg, Chief Jim Saletta, DC Dennis Harris, DC Geoff Cooker, Captain Dave Shepherd, Sgt. Rich Solarz, Director Barry Valentine, Mark Kuhlman, and Jim Molnar

MEMBERS ABSENT: John Shay and Mike Vest

STAFF IN ATTENDANCE: Tiki Carlson, Coordinator, Wileen Peterson, Application Specialist, Robin Gibbs, Admin Specialist, Ryan Cypher, Technology Specialist.

VISITORS: Pat McCarthy, Brian Knop, MCSO; Mary Christiansen, ALFPD; Deb Palmsiano, CLPD; D.C. Joe Krueger, MTFPD; Denise Wills, HUPD; D.C.; Cindy Amore, NIMC; Lou Vernagallo, SEECOM.

ADDITIONS OR CORRECTIONS TO THE MINUTES:

MOTION: by Barry Valentine, second by Sgt. Johns, to accept the February 19, 2009 minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: A FOIA was received from New World that was sent to the SAO for review.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of February 28, 2009, was \$4,112,776.19 in the General Account.

MOTION: by Barry Valentine, second by Jim Molnar, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Jim Molnar, to approve the 290001 expenditures in the amount of \$79,700.64, 290100 expenditures in the amount of \$132,909.91 for the month of March. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: No report

TECHNICAL: With the addition of the new training/meeting room it has been determined there is not adequate Verizon coverage at that end of the hallway, and the existing enhancer is not bringing in the most current signal.

MOTION: by Jim Molnar, second by Barry Valentine, to approve TelePlus Inc, to upgrade and install a Verizon signal enhancer in an amount not to exceed \$5,400. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

PERSONNEL: Will be handled in executive session.

TRAINING: Cindy Amore presented a revised draft copy of the Emergency Medical Dispatch Plan, and the Administrative Code Title 77, Section 515.710. The committee will meet at later date to discuss this.

PSAP: Request from Harvard to relocate Plant Vesta 911 equipment to the new Radio Room.

MOTION: by Jim Molnar, second by D.C. Cooker, for accept the proposal from Chicago Communications to relocate the 911 equipment at Harvard PD, in an amount not to exceed \$4,600. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

GRANT WRITING: Art advised the board there are new grants out that have a NIBRS compliance rule, and advised of looking for the ETSB and VisionAIR RMS to be able to do both NIBRS and UCR reporting.

DISCUSSION/INFORMATION:

1. Approve purchase of new CAD monitors

MOTION: by Jim Molnar, second by Barry Valentine, to approve the purchase of twenty 20" monitors to be used for training, and then deployed into the field in an amount not to exceed \$8,000. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

MOTION: by Jim Molnar, second by Sgt. Solarz, to approve the purchase of fifty-two 24" monitors to be used in the dispatch centers in an amount not to exceed \$25,000. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

2. A group went to Waukesha County, WI to see a demonstration of their notification system. The tech committee will be looking at hosting a local demo for the board members.

EXECUTIVE SESSION: An executive session was called to discuss personnel.

MOTION: by Barry Valentine, second by D.C. Cooker to move into executive session at 9:37 AM. All members present voted AYE.

MOTION: by Barry Valentine, second by Chief Rydberg, to move out of executive session at 10:04 AM. All members present voted AYE.

MOTION: by Chief Rydberg, second by Barry Valentine to increase the pay for the 4 ETSB employees by 3%, retroactive to December 1, 2008. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

MOTION: by Sgt. Johns, second by D.C. Cooker, to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 10:08 AM

The next meeting is 9:00 AM Thursday April 16, 2008
McHenry County Government Center EMA/911 Area meeting room

Coordinator's Report for March 19, 2009

HTE APPLICATIONS-

- ❖ The operating system was upgraded on the AS/400 two weeks ago to V5R4.

VISIONAIR APPLICATIONS-

- The core group has been meeting over the past month to begin preparations for implementation.
- Installation and training dates have been sent out via email to the commanding officer of each police and fire agency. Please send a reply email indicating who from your department will be attending the various sessions if you haven't already. The dates can also be viewed on the SRVE911 intranet site, via the network, VPN, or mobile.
- A second email was sent to the police departments asking for the department list to be completed for the LMS (Learning Management System) module. Fire department lists will be out by Friday.
- Ryan has the application servers ready for software installation starting on Monday the 23rd. The following week starts CAD Administration training.

PSAP/911-

- **Reminder: In the event of an error or message from the Plant Vesta equipment indicating there is or was a problem, please contact the 911 on call person. In order for logs to be read by Mission Control, they need to be looked at within a certain amount of time.**
- **Reminder: Please remind your TC's to contact the office or on call person (after hours) if they receive a call from Mission Control, Plant, Motorola, or the 911 Resolution Center regarding any reported issues with the respective 911 system. There have been a few instances recently that we have not been made aware of by the PSAP.**

NETWORK / VERIZON-



CORRESPONDENCE-



MISCELLANEOUS INFORMATION-

- ❖ GTG has asked for electronic or paper copies outlining individual police and fire jurisdictions for the boundary layer. Please forward maps or files to the ETSB office.

REMINDERS –

If something doesn't "seem right" let us know, give us a call!!